

**CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS)
TRAFFIC OPERATIONS PROGRAM, OFFICE OF TRUCK SERVICES**

TRUCK RESTRICTION PROCEDURES ON STATE HIGHWAYS

February 12, 2001

The following suggested procedures are in accordance with California Vehicle Code (CVC) Sections 21101, 35701-35702 and their related sections.

1. **Local Agency Prepares a Draft Truck Restriction Ordinance or Resolution.** The local agency prepares a draft ordinance or resolution of the proposed truck restriction and informs the appropriate Caltrans district office. The ordinance or resolution must cite the CVC Section providing justification for the truck restriction. Caltrans districts should notify the Headquarters Office of Truck Services (see Caltrans Contacts at end of these guidelines) in writing as soon as possible after learning of a truck restriction proposal. Districts should request and forward copies of draft ordinances or resolutions from the local agencies to the Office of Truck Services. These will also be forwarded to Headquarters Legal and Environmental Divisions for review.
2. **Local Agency Prepares Initial Study.** The initial study provides the information necessary to justify the proposed restriction, and may also indicate if the proposed restriction is subject to California Environmental Quality Act (CEQA) review. The initial study allows the preliminary submittal of information by Caltrans, local agencies, and California Highway Patrol staff, as well as initial comments from the trucking industry, affected industries, and citizen groups. It should include the proposed restriction type, location, existing conditions, alternatives, maintenance and safety considerations on the alternative route(s), any initial public comment, and conditions that may involve further CEQA compliance.
3. **Local Agency Provides Public Review and Comment Period.** During the public review period, the local agency gives public notice of the proposed truck restriction, and public hearings can be advertised and held. All documentation acquired to date regarding the proposed truck restriction should be available for public review prior to the public hearing.
4. **Local Agency Receives Comments and Prepares Final Truck Restriction Report.** The local agency considers all comments received. If the local agency still wants to proceed with the proposed restriction, a final truck restriction report is prepared and forwarded to the Caltrans district office. This final report includes any comment revisions, and the draft restriction ordinance or resolution. The Caltrans District Director forwards the report with the District's recommendations to the Caltrans Traffic Operations Program Manager at Headquarters. (See the checklist for the contents of the truck restriction report, following these guidelines.)
5. **Caltrans Traffic Operations Submits Recommendation to the Director's Office.** The Traffic Operations, Office of Truck Services in cooperation with Caltrans Headquarters Environmental and Legal Divisions, prepares a recommendation regarding the truck restriction and submits it to the Caltrans Director's Office.
6. **Caltrans Director issues written approval.** If approved, the Caltrans Director issues a written approval of the draft ordinance or resolution for the truck restriction.
7. **Local Agency Passes Final Truck Restriction Ordinance or Resolution.**
8. **Local Agency Erects Restriction Signs, and Restriction is Enforced.**

TRUCK RESTRICTION REPORT CHECKLIST

Approval of truck restriction requests is contingent upon a complete identification and documentation of impacts on highway safety, structural integrity, environment and operational efficiency. Some items may not apply. This checklist is a guideline only.

I. COVER

- _____ The document cover clearly states the proposed location by Caltrans district, county, route and postmile limits and the applicable local ordinance or resolution number.

II. PROPOSAL STATEMENT

- _____ The proposed restriction and references to specific codes, regulations and any local ordinances or resolutions are clearly presented in the proposal statement. If exemptions to general rules apply, cite appropriate statutory law or regulations.

III. JUSTIFICATION FOR THE PROPOSAL

Justification depends on rationale: safety, noise, hazardous materials, air quality, bridge weight limit, construction zones, seasonal operation, etc.

- _____ Analyses of present and future safety, operational (capacity, geometrics) and/or structural adequacy supporting the restriction. A description of existing versus proposed conditions. Include supporting data tables, maps and/or photographs.
- _____ Analysis of environmental considerations for the proposed restriction with an explanation of impacts and mitigation measures.
- _____ Existing and future land use plans.
- _____ Analysis of the impact on interstate and intrastate commerce. Analysis of the economic impact on communities, shippers and trucking companies due to increased travel distances.
- _____ Analysis and recommendations of any alternative routes that can safely accommodate any California legal commercial motor vehicles that serve the proposed restriction area.
- _____ Evidence of consultation with the local or adjoining state governments affected by the proposed restriction.
- _____ Results of any public hearings.

IV. APPENDICES

- _____ Copies of any draft local restriction ordinances or resolutions.
- _____ Copies of any supportive correspondence or documents for the restriction.
- _____ Minutes of public hearings. (audio or video cassette tape)

California Vehicle Code references:

CVC 21101. Local authorities, for those highways under their jurisdiction, may adopt rules and regulations by ordinance or resolution on the following matters: ...

(c) Prohibiting the use of particular highways by certain vehicles...

CVC 35701. (a) Any city, or county for a residence district, may, by ordinance, prohibit the use of a street by any commercial vehicle or by any vehicle exceeding a maximum gross weight limit, except... (garbage trucks and buses)...

(c) No ordinance adopted pursuant to this section after November 10, 1969, shall apply to any state highway which is included in the National System of Interstate and Defense Highways, except an ordinance which has been approved by a two-thirds vote of the California Transportation Commission...

CVC 35702. No ordinance proposed under Section 35701 is effective with respect to any highway which is not under the exclusive jurisdiction of the local authority enacting the ordinance, or, in the case of any state highway, until the ordinance has been submitted by the governing body of the local authority to, and approved in writing by, the Department of Transportation. In submitting a proposed ordinance to the department for approval, the governing body of the local authority shall designate therein, an alternate route for the use of vehicles, which route shall remain unrestricted by any local regulation as to weight limits or types of vehicles so long as the ordinance proposed shall remain in effect. The approval of the proposed ordinance by the Department of Transportation shall constitute an approval by it of the alternate route so designated.

CALTRANS CONTACTS

For questions regarding Terminal Access routes, contact Caltrans District staff or the Headquarters Office of Truck Services, Truck Size and Weigh-in-Motion Branch:

District Truck Coordinators

DIST	NAME	PHONE	FAX
1	Russ Lee	8-538-7808	8-538-6318
2	Rob Stinger	8-442-3491	8-442-3299
3	Eric Claydon	(530) 822-7581	(530) 822-7597
4	Cyrus Mashhoodi	(510) 622-8817	(510) 286-5792
5	Mike Keller	8-629-3125	8-629-3045
6	Joe Espinoza	8-422-4348	8-421-5990
7	Nick Jones	8-647-0335	8-647-0894
8	Manuel Jabson (Sr)	8-670-6237	8-670-7941
9	Jerry Gabriel (Sr)	8-627-0650	8-627-0678
10	Joe Lopez	8-423-7149	8-423-3631
11	Hank Morris (Sr)	8-688-6881	8-688-3263
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